



Kim Wagner-Bass, LPC CSPC
229-300-8644.533 Judy Ann Dr., Hahira, GA 3163
Kimwagner-bass@outlook.com

Supervision Contract and Consent Form

This agreement is made between _____ (herein after referred to as the supervisee) and **Kim Bass, LPC, CSPC** (herein after referred to as the supervisor). The supervisor agrees to provide supervision in compliance with the requirements for the Licensed Professional Counselor (LPC) license in the State of Georgia and in accordance with the terms below. The parties mutually agree to the following:

Frequency and Duration

Supervisory sessions will be held for one hour, for _____ sessions. These sessions will be considered individual and may include one other supervisee. Sessions will be scheduled in advance monthly and agreed upon by supervisor and supervisee.

Availability

Supervision shall occur on a set and agreed upon schedule. The supervisor may be available between scheduled sessions, as needed, for phone consultation after regular business hours and until 9:00 pm. Supervisor will schedule time and location at least two weeks in advance and may use long distance communication such as conference calls and video sessions.

Length and Cost of Supervision

Supervisory sessions will consist of 60 minutes of direct individual supervisory time. Unless otherwise agreed to, each supervisory session will be charged to current employer (Turning Point, Moultrie GA). If agreement is reached to continue supervision after termination of employment cost will be \$75.00 per session. If 24 hours' notice is not received of cancellation for individual sessions, the supervisee is responsible to pay for the missed time. If supervisee rescheduled a missed session, then he/she will be responsible for payment of that session at \$60.00 per session.

Supervisors Qualifications

I am a licensed professional counselor in the state of Georgia since June 2008 (LPC#005280) and a CPCS since September 2016 (#243). March 2023 EMDR Certified through EMDRIA (<https://www.emdria.org/>)

I worked with Pathway to Hope, Valdosta GA as a Clinical Director Consultant from 2008 until 2013. In that role I met weekly with therapist to provide supervision to meet Medicaid requirements regarding clinical issues, documentation, ethics, and other issues as



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appropriate. Working with foster children and families to assist with issues arising from parental separation and dysfunction.

I have extensive experience with adults who struggle to re-enter the work force after a permanent injury, including both physical and cognitive during my employment with Vocational Rehabilitation for the State of Georgia. Adjustment to a disability affects all areas of one's wellbeing. I can assist with understanding how to accommodate disabilities.

While employed at Turning Point, Moultrie GA I provided administrative supervision for the women's program and clinical supervision both formally and informally to staff seeking licensure. In addition, I conducted group therapy and individual therapy as needed in a dually diagnosed partial hospitalization setting for significant mental illness and substance dependency.

During my professional career I have developed training material for groups, individuals, and presented at various organizational events.

Supervisor's Areas of Competence

I am skilled and experienced with the following populations: adult and adolescence who experienced trauma, Substance dependent adults, and families at risk. I have special knowledge and training to modify therapy for persons with disabilities.

Supervisor's Theoretical Orientation

I work with the following theoretical orientations: Humanistic and Person-Centered. When using this orientation, I collaborate with while maintaining unconditional positive regard for the autonomy and strength of the patient. Ego State. There are several ego state therapies, but they all explore different parts of self. This is very helpful when processing trauma and dissociative disorders. Acceptance and Mindfulness Based Approaches. Mindfulness is used for emotional regulation and to help patients develop the internal resources to process trauma. Mindfulness is a practice of being completely in the present moment with awareness and without judgement. Eye Movement Desensitization and Reprocessing (EMDR). This is the primary orientation I use to process trauma. Somatic Therapy, informed. How the mind and body are linked especially how trauma is stored in the body is useful to help patients process trauma.

Supervision Process

Supervision will consist of discussion regarding your interventions and client related concerns, including treatment planning, assessments and progress/lack of progress



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regarding clients. You can expect homework, role play and review of taped counseling sessions. Directed education will focus on specific theories/therapies and interventions.

Supervisor's Responsibilities

- It is the supervisor's responsibility to maintain LPC and CPCS credentials during the supervision time and provide appropriate supervision in accordance with LPC code of Ethics.
- It is the supervisor's responsibility to clarify the limits of confidentiality within the supervisory relationship.
- It is the supervisor's responsibility to clarify to the supervisee the boundaries between the supervisory relationship and the supervisor's role with other contracted agencies that supervisee may also contract with.
- To model effective counseling practices.
- To address with supervisee any behavior or circumstance when the supervisee is not acting in accordance with the Professional Code of Ethics. If the supervisee's behavior is not corrected within supervision then the supervisor when appropriate will report the violating behavior to the appropriate legal entity.
- The supervisor will be responsible for addressing any personal or emotional difficulty the supervisee exhibits that affects supervisee ability to fulfill his/her role as a mental health counselor and may negatively impact the client.
- Evaluate the supervisee's role and conceptual understanding in the treatment process; evaluate supervisee's utilization of a theoretical base and counseling principles.

Supervisee Rights and Responsibilities

- Supervisee has the right to be informed of supervisor's approach to supervision.
- Supervisee has the right to confidentiality with regard to their disclosures and explanation of the limits of confidentiality within the supervision relationship.
- Come to supervision sessions prepared to discuss cases and problems in the supervisee's clinical work and take an active role in his/her own clinical and professional growth.
- Supervisee's have the right to access the records of their supervisory sessions.



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- Supervisee has the right to provide feedback to supervisor and benefit from an interactive dynamic learning environment.
- It is the supervisee's responsibility to be a part of informed consent procedure and notify his/her clients of how the clinical information will be used in supervision.
- To fully benefit from the supervisory relationship, the supervisee will attend every session fully prepared with all assignments and expectations from previous sessions completed.
- It is the supervisee's responsibility to keep accurate records of supervised hours for the purpose of licensure, financial records and client records.
- The supervisee must maintain professional liability insurance.

Confidentiality

What is discussed during supervision sessions is confidential between the supervisor and supervisee. Supervisee agrees to maintain the confidentiality of other supervisee's present during group or individual meetings. Supervisees will obtain consent from clients whom they will be discussing with supervisor and explain the purpose and scope to which client information will be used.

Exceptions to Confidentiality

- When breaking confidentiality is required to prevent life threatening harm to the client, the supervisee or a third party.
- When the supervisee or supervisor is presented with a valid court order that compels the revealing of confidential information.
- In such instances where the supervisee or supervisee's client(s) initiate court action against the supervisor.
- Disclosure of confidential information related only to the supervisee is permitted when; recommendations are made for professional purposes on behalf of the supervisee and when disciplinary action is warranted for the supervisee due to ethical or clinical violations of practice.

Right to Notify

If the supervisee experiences ethical or professional violations on the part of the supervisor in the course of the supervision, it is the supervisee's right to report these violations to the GA Composite Board of Social Workers, Professional Counselors and Marriage and Family Therapist. <http://sos.georgia.gov/plb/counselors>



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Statement of Agreement

Signature below reflects that both supervisor and supervisee have read and understand the information outlined in this consent form. This contract can be modified as the individual needs of the supervisee changed and with agreement of both supervisee and supervisor. I have received a copy of the Code of Ethics for LPC GA Composite Board of LPC, SW, and MFT.

Supervisor Signature: _____ Date: _____

Supervisor Name: Kim Wagner-Bass LPC, CPCS

Supervisee Signature: _____ Date: _____

Supervisee Name: _____